

**WATERSIDE III AT BAY BEACH  
UNIT MODIFICATION REQUEST FORM**

(Please read and comply with ALTERATIONS notice on our website or a copy from the Property Manager)

Description of requested modification(s)

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Please specify if the modification(s) include the following:

Electrical: \_\_\_\_\_ yes \_\_\_\_\_ no                      Plumbing: \_\_\_\_\_ yes \_\_\_\_\_ no  
Structural/walls: \_\_\_\_\_ yes \_\_\_\_\_ no                      Flooring: \_\_\_\_\_ yes \_\_\_\_\_ no  
To the limited common area: \_\_\_\_\_ yes \_\_\_\_\_ no      Glazing/screening: \_\_\_\_\_ yes \_\_\_\_\_ no  
Color change: \_\_\_\_\_ yes \_\_\_\_\_ no                      Exterior Appearance: \_\_\_\_\_ yes \_\_\_\_\_ no

Contractor(s): \_\_\_\_\_  
Contractor(s) Lic #'s: \_\_\_\_\_ Liability Ins #'s \_\_\_\_\_  
Contractor(s) phone #: \_\_\_\_\_ email: \_\_\_\_\_  
Estimated start date: \_\_\_\_\_ Estimated date of completion: \_\_\_\_\_

Please attach the scope of work provided by your contractor(s), drawings and permits when applicable with a signed copy of the "Vendor Do's and Don'ts" form.

I/We certify that the information submitted is true and correct; and that all local, state and federal requirements and permits have been or will be executed and complied with. Any expense the association incurs as a result of vendor negligence, improper installation, clean-up cost or fees relating to fire or elevator alarms will be the owner's responsibility.

Owner's name: \_\_\_\_\_ Unit #: \_\_\_\_\_  
Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return request form for approval to: Sylvie Gauthier, Property Manager  
4198 Bay Beach Ln, FMB, FL 33931  
Email: [W123pm@gmail.com](mailto:W123pm@gmail.com)



Approval of modification

You are hereby notified that the request for modification(s) to unit #: \_\_\_\_\_  
has been ( ) APPROVED ( ) DISAPPROVED Date of Decision: \_\_\_\_\_  
BOD Signature: \_\_\_\_\_ Position: \_\_\_\_\_

**WATERSIDE III**  
**4183 BAY BEACH LANE**  
**VENDOR DO'S AND DO NOT'S**

- Work is **ONLY** permitted Monday through Saturday from 8am to 5pm.
- Parking is **ONLY** permitted in the front of the building for loading and unloading. Vehicle(s) must be parked on the left side of the building in the overflow parking area behind the tennis courts for the duration of the job.
- Elevator pads must be installed before starting work and stored away each evening prior to the vendor's departure. The pads are located in the garages off the main lobby. It is the responsibility of the owner to ensure their vendor follows this requirement otherwise they must take the pads down themselves. **NO EXCEPTIONS** please.
- Association carts are not permitted to be used by vendors. Lobby doors may not be left open and it is the responsibility of the owner to give their vendor building and unit access.
- Areas from the entry to the elevator, the elevator itself and the area from the elevator to the unit must be kept clear of all debris. Floors in all areas must be protected from damage and flooring should be covered as necessary. These areas should be cleaned daily as needed, including vacuuming the carpet in the hallways. All cutting (base boards, molding, tile, etc.) must be done outside on the ground level and the area needs to be kept cleaned. Do not wash out paint brushes or buckets anywhere on property.
- Using anything larger than a man portable power tool in the building must be approved by the property manager.
- No debris may be placed in the Association dumpsters or recycling cans and must be removed from the premises by the vendor. If you are bringing in a dumpster, please get approval in advance from the Property Manager.
- If you will be creating dust or welding, please cover the sprinkler heads and smoke detectors including the mechanical closet to avoid setting them off. Sprinkler heads should never be painted and the concealed master bath & bedroom emergency alarm should never be disengaged. If you need the building fire alarm system to be placed on test, please contact the Property Manager or the Maintenance Technician. Please be reminded that during a test you must keep a fire extinguisher on hand at all times and call 911 in the event of a fire as they will NOT respond with the building on test. Notify the office immediately of any issues.

If there are any concerns or you need any clarification, please contact Property Manager at 239-765-9700 or our Maintenance Technician at (239) 595-0570.

Thank you!